

**CALIFORNIA STATE UNIVERSITY NORTHRIDGE**  
**Council of Chairs**

Minutes

Monday, May 9, 2011, 10:00 AM

Attending: Bernardo Attias, Doris Helfner, Werner Horn, Hamid Johari, Steve Sinclair, Sandra Stanley, Shari Tarver-Behring, Melanie Williams

1. Minutes: Attias will re-send and will be approved over email
2. Announcement - Jolene Koester is retiring in December (email was received at beginning of meeting). Penny Jennings indicated the new search would start as soon as feasible.
3. Dean and Department Chair's Retreat Aug 22; New Chair Orientation Aug 19<sup>th</sup>. Deans would have college meetings in the afternoon of the retreat and the number of breakout sessions would be reduced as a result.  

Suggested topics for breakout sessions include grading practices, S-Factor Reform, Grant and development ideas, handling difficult student situations, and research in learning and curriculum development.
4. 2011-3 member selections (2-year commitment to represent College):
  - AMC – Attias will continue, with Jose Luis Benavides (Journalism) filling in for Spring 2012 when Attias is on sabbatical. Attias also agreed to continue as amanuensis, which Benavides will take over with next Spring.
  - BAE – Paul Lazarony (Accounting)
  - ECS – Ali Amini (Electrical + Computer Engineering)
  - Oviatt – Lynne Lampert
  - Tseng – Melanie Williams will follow up with Henrik Palasani-Minassians and report back on who the new representative will be for Tseng
5. Election of new Chair – Shari Tarver-Behring (Educational Psychology and Counseling) was nominated and accepted the nomination; she was elected by consensus. Congratulations Shari!
6. Nursing Department – Joyce Munsch and Shane Frehlich shared plans for a new Nursing Department on campus, noting that CSUN is the only nursing program between UCLA and Bakersfield geographically, yet we have the smallest number of students. The large demand for qualified nurses in the area speaks to demand and relevance of the program, which has been extremely successful (98-100% passing rate on licensing).